



Distributors of the Totalai Gas, Totalai Style, Totalai Outdoor, Totalai Catering, Totalai Braai, Elba, and Elica Brands
482c Sunbeam street, Icon Park, Sunderland Ridge, Pretoria
+ 27 12 666 7773 / +27 861 Totalai (86824)
www.totalai.co.za

RETURNS AUTHORISATION REQUEST FORM

This document must be completed in full and sent to returns@totalai.co.za and/or your relevant Sales Representative. Authorisation is a pre-requisite for collection.

To view the Returns Policy kindly visit our website at www.totalai.co.za/B2B>Returns

DATE:		CONTACT PERSON:	
TOTALI ACCOUNT NO:		CONTACT NO:	
TOTALI INVOICE NUMBER:		CLAIM NUMBER:	
ACCOUNT NAME:		COLLECTION ADDRESS:	

DETAILS OF GOODS TO BE RETURNED: (please mark the applicable REASON with an X)

STOCK CODE	QTY	ITEM DESCRIPTION	DEFECTIVE PRODUCT	AGED STOCK	NOT SELLING	OTHER

NB: Please complete a separate Returns Authorisation Request Form per invoice

STORE SIGNATURE:	FOR OFFICE USE ONLY: TOTALI AUTHORISATION	FOR OFFICE USE ONLY: ACTION TO BE TAKEN
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